



**BUFFALO CANOE CLUB**

Founded in 1882

## BCC Boat Share Program 2023

Buffalo Canoe Club (BCC) Boat Share program is intended to allow BCC Members who do not currently own a boat access to a sailing vessel on a time-sharing basis.

### Vessel Information

#### Vessel #1

1. Vessel #1 is a 2012 Blue 420; equipment includes:
  - mainsail and jib sheet
  - You are responsible to supply your own safety equipment required by Transport Canada, (PFDs, VHF radio).
2. Owned and stored at BCC (located on the east side of the east driveway typically just after the Club storage shed)
3. Max capacity of 2 adults and up to 3 children.
4. BCC covers all costs associated with the boat's operation, including storage, winter storage, maintenance and equipment upkeep. In the event of serious vessel or equipment damage, the vessel is insured by the BCC. Minor damage is subject to the terms of security deposit outlined below.

#### Vessel #2

1. Vessel #2 is a Shark; equipment includes:
  - mainsail and jib sheet
  - You are responsible to supply their own safety equipment required by Transport Canada, (PFDs, VHF radio).
2. Owned, stored and moored at BCC
3. BCC covers all costs associated with the boat's operation, including storage, winter storage, maintenance and equipment upkeep. In the event of serious vessel or equipment damage, the vessel is insured by the BCC. Minor damage is subject to the terms of security deposit outlined below.

#### Vessel #3

1. Vessel #3 is a Shark; equipment includes:
  - mainsail and jib sheet
  - You are responsible to supply their own safety equipment required by Transport Canada, (PFDs, VHF radio).
2. Owned, stored and moored at BCC
3. BCC covers all costs associated with the boat's operation, including storage, winter storage, maintenance and equipment upkeep. In the event of serious vessel or equipment damage, the vessel is insured by the BCC. Minor damage is subject to the terms of security deposit outlined below.



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## Vessel #4

1. Vessel #4 is a 2022 Esquif Miramichi 20' Red Canoe; equipment includes:
  - Paddles
  - You are responsible to supply your own safety equipment required by Transport Canada, (PFDs, VHF radio).
2. Owned and stored at BCC (located on the east side of the beach)
3. BCC covers all costs associated with the boat's operation, including storage, winter storage, maintenance, and equipment upkeep. In the event of serious vessel or equipment damage, the vessel is insured by the BCC. Minor damage is subject to the terms of security deposit outlined below.

## Eligibility and Qualifications

1. Member of the BCC's Boat Share program must meet the following requirements and minimum qualifications:
  - a. A member of the BCC in good standing.
  - b. Minimum 16 years of age
  - c. Be authorized by the Adult Learn to sail director or the Junior Activities director to operate the vessel
  - d. Hold a Canadian Coast Guard Pleasure Craft Operator Card (PCOC)
  - e. Have a radio on the vessel on channel 68 while out on the water. (You must supply your own radio)
2. To ensure safe operation of the vessel, the BCC reserves the right to:
  - a. Conduct on-water evaluation, at BCC's discretion, of any applicant to the Boat Share program in order to determine their competency to safely skipper the vessel
  - b. Require a member of the Boat share program to participate in a vessel orientation session
  - c. Refuse membership to the Boat share program to any applicant who in its opinion does not meet eligibility criteria and/or minimum requirements and/or exhibit an ability to safely skipper the vessel.

## Time-Share and Fee Structure

### Time Share Structure

1. Time slots are available for the 2023 sailing season, Sunday to Saturday, during the day or evening, as shown in table below. Booking multiple time slots is allowed with a max of 2 times slots for the same day.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM
1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM
4:30PM-7:30PM	N/A	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM

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Vessel #4:

Canoe

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM	9:00AM-12:00PM
1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM	1:00PM-4:00PM
4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM	4:30PM-7:30PM

2. The scheduled 2023 Boat Share season is from June 2023 to September 4, 2023. The season duration is subject to change due to any unforeseen circumstances, in particular, any change in Launch/Haul out schedule at BCC due to the new docks.
3. Boat Share members will be allowed to participate in BCC's Club racing, based on skipper's qualifications and upon written permission from the BCC Programs Manager.
  - a. The request for participation in BCC's club racing is part of the application process.
  - b. The Boat Share member's time slot must be during times when racing events are scheduled.
  - c. Boat Share members are required to abide by BCC's racing rules and sailing instructions.

## Fee Structure

### Boat Share 2023 Membership Fee

1. The Boat Share Program 2023 membership fee is \$500 per Member number.
2. The Boat Share membership is non-refundable upon cancellation, except where the Boat share program is unable to operate and offer the vessel to its members due to unforeseen circumstances, as decided by BCC (such as vessel damage that makes it not operational for a period of time, or a shortened season due to early Haul Out). The refund will be prorated based on the number of weeks of the program being offered for use to members.
  - a. Loss of BCC membership, for any reason, will equate to non-refundable loss of Boat Share membership.

## Security Deposit

In addition to the membership fee for the sailing season, a \$250.00 security deposit will be paid by the Boat Share member upon acceptance of his/her application. Each Boat Share member will be accountable for damage or loss incurred while the boat is their responsibility, lost items such as winch handles, fenders or safety equipment, as well as cleaning fee if cleaning procedures are not followed, up to the value of the security deposit. Cost for replacement or repair will be deducted from the \$250 deposit. Normal wear and tear, or minor damage incidental to normal sailing is anticipated and not subject to charges under the security deposit. Unused security deposit or any of its remaining portion will be refunded to the Boat Share member by the end of September 2023.



## Boat Share Program and Vessel Rules

### Basic Safety Rules

1. A Boat share member must be on board when the vessel is in use and being accessed through this program. The Boat Share member is the vessel's skipper and assumes responsibility for the vessel and its operation.
2. A minimum of 2 people shall be on board when the vessel is underway.
3. All persons on board shall wear a life jacket or a PFD when the vessel is underway unless the person is below deck.
4. **Persons on board shall not be intoxicated when the vessel is underway. Persons on board shall not consume any quantity of intoxicating substances including drugs or alcohol prior to or during the vessel being used underway by them, on a given day. No intoxicating substances shall be brought onto the boat. Smoking is also not permitted on board.**
5. The vessel shall be used and operated in accordance with the Canada Shipping Act and all other applicable federal, provincial, and municipal statutes, regulations, and by-laws, as well as the BCC by-laws.
6. Do not leave the dock/mooring if any of the legally required equipment is missing or unserviceable. Report to the BCC office as soon as practical, including submission of the incident report form.
7. Vessel Sign-out form, boat log, and checklists must be filled out each time the vessel is taken out.
8. Properly and safely secure vessel at its dock or mooring, as applicable, consulting material provided as needed.
9. The BCC reserves the right to terminate Boat Share membership, without refund, of a member identified to be in breach of any safety rules.

### General Use

1. Boat Share member shall complete the Boat Share vessel sign out form prior to each use. The forms are located at the front desk. Only a Boat Share member can sign out the vessel as part of this program.
2. As with all boats, avoiding collisions should be a top priority. Any collisions and/or subsequent equipment damage must be reported when the boat is checked back in with the front desk.
3. Weather is to be checked and recorded in the Boat Share sign out form prior to departure.
  - a. The boat shall not be taken out if a gale or storm warning is in effect or forecasted for the use period.
  - b. Serious consideration should be given to cancelling sail plans when a strong wind warning is in effect or forecast for the use period.
  - c. Weather conditions impact the safety of all on the water. On days when the weather conditions make it unsafe to be on the water, the BCC representatives may require that you reschedule your sail for another day. In marginal weather conditions we may ask you to limit your navigational range. ***In case of imminent storms or dramatically increasing wind speeds, please return to the Club immediately.***
4. Navigation, sailing area boundaries and destinations:
  - a. Boats checked out by qualifying members may be sailed within clear view of the BCC beach. This allows for our staff to assist you if needed. Do not go further than the BCC racing marks and stay within the Abino Bay area- enclosed by the Point Abino lighthouse and the Crystal Beach area. During times of inclement weather or if the wind strength is greater than 15kts of speed, restrict your navigational boundaries for your safety and the



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safety of other BCC

- members that may need assistance on the water.
- b. Any use of BCC property outside of the policies and procedures will result in revocation of your Boat Membership qualification.
- 5. Complete the pre-departure section of the log entry, which includes inspection checklist, upon stepping aboard.
  - a. Document any defects, damage or missing equipment before departing in the boat's log, as well as report to the BCC office as soon as practicable and before the end of the calendar day, including submission of the Boat Share Vessel Incident Report Form via email (Programs@buffalocanoclub.com) or in person drop-off at the office (mail box by office door if BCC office is closed).
  - b. Do not leave the shore/mooring if any of the legally required equipment is missing or unserviceable.
  - c. Review the weather forecast and revise your sailing plans if needed- this is always available on the screen by the front desk. You are responsible for sailing within your ability.
  - d. Ensure you have a charged, working VHF radio and lifejackets for all on board.
  - e. Please ask for help from a BCC sailing staff member if you need assistance or a refresher at any time. Please remember, the sailing staff is off-duty on the weekends and plan accordingly.
- 6. Return the boat to its dry sail spot/mooring and have it ready for the next person to use by the end of your assignment period.
  - a. Report any defects, damage or missing equipment newly discovered/caused after departure in the boat's log, as well as report to the BCC office as soon as practicable and before the end of the calendar day, including submission of the Boat Share Vessel Incident Report Form via email (Programs@buffalocanoclub.com) or in person drop-off at the office (mail box by office door if BCC office is closed).
    - i. Vessel is to be tidied after each use. Clean the vessel and leave all vessel equipment in dedicated areas. Cleaning supplies are provided. Ensure the boat is left in the condition in which you checked it out- or better! Deck area should be periodically washed and scrubbed (supplies provided).
    - ii. Maintaining a clean vessel is a responsibility shared by Boat Share members.
    - iii. Vessel cleaning is subject to the \$250.00 security deposit, which will be used to pay for cleaning services, if a Boat Share member fails to comply with this requirement.
  - b. Do not leave any personal items on board.
  - c. Double check prior to leaving vessel that:
    - i. mooring lines are securely attached (see pictures provided in the Google Drive)
    - ii. sails are properly secured/furled/rolled and stored.
    - iii. all hatches are closed and locked
- 7. In the event of injury, seek medical attention and/or contact emergency services, as needed. Report incident to the BCC office, as soon as practicable and subsequently submit the BCC Incident Report via email (Programs@buffalocanoclub.com) or in person drop-off at the office or front desk (mailbox by office door if BCC office is closed). Record any use of First Aid supplies in the log book.
- 8. BCC reserves the right to terminate Boat Share membership, without refund, of a member identified to be in breach of any of the above general use rules and associated procedures.

*BCC reserves the right to amend the terms and conditions of this program at any time.*